



DEPARTMENT OF THE NAVY
BUREAU OF NAVAL PERSONNEL
5720 INTEGRITY DRIVE
MILLINGTON, TN 38055-0000

Canc frp: Nov 2004

BUPERSNOTE 5040
PERS-00K
3 Dec 2003

BUPERS NOTICE 5040

From: Chief of Naval Personnel

Subj: INSPECTION SCHEDULE FOR ACTIVITIES UNDER THE FUNCTIONAL
CONTROL OF THE CHIEF OF NAVAL PERSONNEL (CHNAVPERS)

Ref: (a) BUPERSNOTE 5040 of 23 Jul 02
(b) SECNAVINST 5040.3A
(c) BUPERSINST 5040.2G

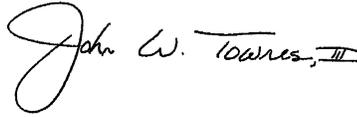
Encl: (1) Chief of Naval Personnel 3-Year Inspection Schedule
(By Command)

1. Purpose. To cancel reference (a) and provide a proposed schedule of inspections to be conducted by Chief of Naval Personnel (CHNAVPERS) per references (b) and (c).

2. Background. Reference (b) describes Navy inspection philosophy and methodologies, which include leadership self-assessment and measurement/metrics of mission performance used. Bureau of Naval Personnel (BUPERS), Inspector General (IG) (PERS-00K), will provide announcement letters for each inspection and subsequent correspondence will provide expectations and information requested of the command or activity. Reference (c) is being revised to reflect the new inspection philosophy of reference (b).

3. Inspection Dates. Schedule of on-site inspections for calendar years (CY) 2004, 2005, and 2006 is provided as enclosure (1). Announcement letters will be forwarded 6 months in advance of the actual on-site inspection date so BUPERS (PERS-00K) can facilitate the inspection self-assessment and customer survey segments. Actual on-site dates will be published at least 3 months in advance, and an itinerary will be provided at least 1 month prior to any visit. Schedule is subject to change.

4. Cancellation Contingency. This notice may be retained for reference purposes. This notice will remain in effect until inspections are completed in CY-2006 or notice is superseded.



J. W. TOWNES
Rear Admiral, U.S. Navy
Deputy Chief of Naval Personnel

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BUPERSNOTE 5040
3 Dec 2003

**CHIEF OF NAVAL PERSONNEL
3-YEAR INSPECTION SCHEDULE (BY COMMAND)**

| | |
|---|--------|
| Navy Appellate Leave Activity (NAMALA), Washington, DC | MAR 04 |
| Navy Band, Washington, DC | MAR 04 |
| U.S. Joint Services Activity, The New Sanno, Tokyo, JA | JUN 04 |
| Navy Personnel Command (NAVPERSCOM), Millington, TN | FEB 05 |
| Enlisted Placement Management Center (EPMAC), New Orleans, LA | JUN 05 |
| Naval Reserve Personnel Center (NAVRESPERSCEN), New Orleans, LA | JUN 05 |
| Navy Recruiting Command (NAVCRUITCOM), Millington, TN | SEP 05 |
| Navy Consolidated Brig (NAVCONBRIG), Charleston, SC | JAN 06 |
| Navy Manpower Analysis Center (NAVMAC), Millington, TN | APR 06 |
| Navy Consolidated Brig (NAVCONBRIG), Miramar, CA | JUN 06 |
| Navy Absentee Collection/Information Center (NACIC), Great Lakes, IL | OCT 06 |
| Permanent Change of Station Variance Component (PCS VC), Cleveland, OH | OCT 06 |

Enclosure (1)