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Subj: PROMULGATION OF MANUAL OF NAVY OFFICER MANPOWER AND
PERSONNEL CLASSIFICATIONS, NAVPERS 15839I, VOLUME II, THE
OFFICER DATA CARD APRIL 2004

1. The Manual of Navy Officer Manpower and Personnel Classifications is the principal reference manual for interpretation of coded entries on manpower and personnel documents and reports. It is published in two volumes, each issued separately. Volume II of the Manual of Navy Officer Manpower and Personnel Classifications provides instructions for verification and submission of changes to the Officer Data Card (ODC) and the means for interpreting codes.
2. Changes to Volume II of the Manual of Navy Officer Manpower and Personnel Classifications included in Change 18 are effective upon receipt.
3. Requests to have an activity added to the CD-ROM automatic distribution list should be addressed to the following:

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4. The BUPERS CD-ROM is distributed quarterly. Changes to this volume are updated semi-annually in April and October. The changes incorporated are listed and summarized beginning on page 3. All changes to Volume II should be coordinated through Commander, Navy Personnel Command (PERS 312G).

G. L. TALBOT, Jr.
Rear Admiral, U.S. Navy